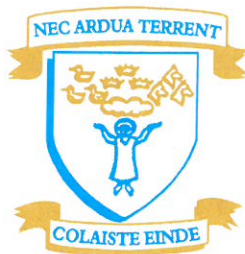


*Coláiste Éinde
Bóthar na Mine,
Bóthar na Trá,
Gaillimh.*



*St. Enda's College
Threadneedle Road,
Salthill,
Galway.*

Re School Closure 13th March 2020

Dear Parent/Guardian,

Today sees the beginning of an unusual and unprecedented period of two weeks of school closure. We are all asked to play our part during this crisis.

Students should minimise social contact, avoid meeting up and keeping physical space between them to avoid the spread of Covid-19. Parents and guardians are urged to support this approach.

Over the past number of days, the staff of Coláiste Éinde have been working hard to put plans in place to support online learning. Every student should now have access to Office 365 and Microsoft Teams. They can access this through www.office365login.com or office.com - followed by the username and password given to your son/ daughter. If they have not got login details please email colaisteeinde@eircom.net. Teachers will assign work/revision/homework as appropriate and in as far as possible using this method. As you will appreciate this is very new for many students and staff and will present challenges. Students are also expected to complete work that has already been assigned in classes.

We suggest that parents establish a working schedule for students to structure engagement at home over the coming weeks. Parental support for this work is vital and a good start will establish a routine. One approach might be for students to follow the school timetable to help structure their day. They should check office 365 daily for updates and work. Online correspondence to teachers should only be made between normal school hours.

Remember that students, particularly those in examination classes, can use this time as an opportunity to revise. Indeed, this is even more important now as teachers may not have time to engage with revision when school reopens. By way of structuring revision there is a useful guide for students and parents from the Institute of Guidance Counsellors at:

<http://www.igc.ie/download/1/documents/For%20Students/STUDY-LEARNING-TO-LEARN.pdf>

It is important that students spread their time across all their subjects. Past exam papers and marking schemes are available on: <https://www.examinations.ie/exammaterialarchive/>. In addition, exam students can avail of studyclix by going to studyclix.ie, select "join", enter your email address, an email will be sent to you with an activation link, once registered go to **pricing page and click "I have a code" and enter code KLLFLH**.

We have not received any guidance relating to practical or oral examinations. Exam students need to prepare with the view that all state exams will proceed on schedule. We will forward any updates through the school app/website/text.

We wish you all well and thank you for your cooperation,

Yours sincerely,

Deirbhle Quinn

Principal

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*Principal : Deirbhle Quinn
Deputy Principal : Betty Hernon
Deputy Principal : Seamus Kelly*